

Poslingford Parish Council



Minutes of Poslingford Parish Council Meeting, Annual General Meeting and Annual Parish Meeting

Date 23 May 2023, 18:30

Meeting held at Stansfield Village Hall

Attendees: Parish Councillors Martin England, Marc Allison, Annie Jones, June Mansfield and Kathy Priestley and Rachel Stebbing.

County Councillor: Bobby Bennett

District Councillors: None

Chris Turner (Clerk to the Council)

Parish General Meeting

1. Cllr Martin England was happy to continue as Chair and was re-selected unanimously.
2. Cllr Marc Allison was happy to continue as Vice Chair and was re-selected unanimously.
- 3.
4. Following the recent election, it is necessary for all Councillors to complete forms for "Acceptance of Office" and "Register of Interests". This was duly done.
5. We are now one Councillor short of our maximum following Derek Nicholls decision to not seek re-election.
6. Our County Councillor Bobby Bennett had previously sent her annual report, which are attached to the minutes. Additionally, she mentioned the library services which are being reviewed. She is aware of the situation relative to Hillside and would like a letter/e mail from us stating how bad the road service is and that it needs immediate attention. June Mansfield is to deal with this and needs the appropriate e mail address for Bobby Bennett(Bobby.Bennett@suffolk.gov.uk).
7. Our District Councillors were at a District Council meeting, the first since the election. No report received.

Annual Parish Meeting

1. There were no residents attending, however there was a complaint from a Hillside resident about the road surface, which is covered above.
2. The chair gave a short resume of the last 12 months. A copy is attached to the minutes

Quarterly Parish Council Meeting

1. Minutes of our last meeting held on 1st March 2023- These were accepted as being in order. All in favour. Copies were signed by Chairman.

2. Outstanding Issues- See below re allotments and Community Assets.
3. Financial Report-
 - a) The last accounts for the financial year to 31st March 2023 were presented and accepted as being in order. Final balance as at 31st March 2023 was £7239.52.
 - b) The account for the period 1st April 2023 to 23rd May was presented and agreed. Balance increased following precept receipt to £11275.98
 - c) A profit and loss account for the year to 31st March 2023 was presented. This formed the basis for the AGAR (Annual Governance and Accountability Return) for 2022/23 which had been completed by the clerk. Due to the level of our financial turnover, we can complete a Certificate of Exemption. Form 2 which was signed by clerk and Chair as was Section 2 the accounting statement. Section 1 the Annual Governance Statement had been completed and signed by Chair and clerk. The form can now be sent of to SALC for the internal audit.
 - d) We have an outstanding bill for the cost of the celebration of The Kings Coronation. This has come out below budget thanks to Cllr, Jones efforts.
4. Councillors comments- None
5. Report on Coronation event. This went off very well and thanks go to Cllr Jones for her hard work on the event. Total costs less than 50% of budget.
6. Allotments- Councillor Jones is in contact with Jon Eaton about our bid for the allotment land to be classified as a Community Asset. Additional information has been requested including confirmation that the land owner, the Church, are supporting our application.
7. Grass Cutting- The management of the church ground, of which the PC is responsible, are looking into re-wilding part which will mean less grass cutting by TOPS. We will be kept informed of developments. TOPS, our grass contractor are still loath to advise us in advance when they will be in the village. It is due every 2 weeks but the whole village isn't cut each time. We need to inform clerk when he carries out cuts, so we ensure that the bills are in order.
8. AOB- The village notice board needs maintenance, which the Chair will arrange.
9. Next Meeting. The next meeting will be on Wednesday 6rd September 2023 at 18:30 at Stansfield Village Hall. Meeting finished 20:00.

C Turner, Clerk to Poslingford Parish Council

Accounts of Poslingford Parish Council for period 2022 to 2023

Brough Forward	£7667.90
Income for period	
Precept	£4174.00
VAT Refund	£789.43
District Council Funding	£875.00
TOTAL Income in period	£5838.43
Payments for period	
Clerk's Wages (5 Payments)	£1310.40
Clerk's Expenses	£100.00
Clerk's PAYE	£327.60
Payroll	£57.00
Accountancy	£161.00
Subscriptions & Fees	£144.19
Grass Cutting	£1377.50
VAT Paid	£385.40
Parish Insurance	£257.60
Website hosting Cost	£50.00
Data Protection Cost	£40.00
War Memorial Wreath	£25.00
Charitable Donations	£200.00
Dog Waste Bags	£59.50
Village Barbeque Expenses	£364.63
Defibrillator Fitting	£250.00
Plan of Allotments	£11.16
Replacement of Marquee	£245.83
TOTAL Payments in period	£5361.81
Lloyds Bank current account on 31 March 2023	£7239.52

Bank Account Reconciliation- Not required

Balance as at 31st March 2023 £ 7239.52 (Increase £471.62)

(Funds earmarked for Coronation event £550)

Creditors as at 31 March 2023 nil

Debtors as at 31 March 2023 nil